



Weekly Facilities Memo

Monday, April 3 – Sunday, April 9, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, April 3</u>				
103	English Class	9:00 a.m. – 11:30 p.m.		Lisa Giambastiani
103	ENGL 002	12:00 p.m. – 2:00 p.m.		Isabel Anderson
155	IT Meeting	1:00 p.m. – 4:00 p.m.		IT Staff
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
Front of Bldg. 400	Clothes 4 Hope	8:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs facing the staff parking lot Open @ 11a.m.</i>	Michelle Smith
414	D.E. Hiring Committee	11:00 a.m. – 1:00 p.m.		Sandy Lamba
414	Clothes 4 Hope Club	4:00 p.m. – 5:00 p.m.		Michelle Smith
432	Student Services Meeting	9:00 a.m. – 11:00 a.m.		Khadijah Adjabeng
432	CDFS Perkins Meeting	12:00 p.m. – 1:30 p.m.		Khadijah Adjabeng
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
444	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/22/17	Kiran Kaur
444	CDFS Advisory Meeting	3:30 p.m. – 6:15 p.m.		Amy Obegi
501 & 503	College Application Workshop	6:00 p.m. – 7:30 p.m.		Robert Nunez
503	Journalism Class	2:30 p.m. – 3:45 p.m.		Samanda Dorger
611	Standard III: Resources-Accreditation Comm.	9:00 a.m. – 10:30 a.m.		Laura Convento
611	S-P Office Meeting	11:00 a.m. – 12:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Intermediate Incident Command System, Part 4	1:00 p.m. – 5:00 p.m.	<i>See JJ for setup Large w/20 chairs</i>	Laura Convento
Honeychurch Boardroom	Academic Senate	3:00 p.m. – 5:00 p.m.		Michael Wyly
812	Nursing Student Success Workshops	1:30 p.m. – 4:30 p.m.	To 04/03/17	Janet Schwartz
902	Nursing Department Emergency Meeting	9:00 a.m. – 12:00 p.m.		Janet Schwartz
1301	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.	To 05/22/17	Ferdinanda Florence
Clock Tower	Clothes 4 Hope	8:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs</i>	Michelle Smith
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	BIO 005	5:00 p.m. – 6:15 p.m.	To 05/25/17	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom

Monday, April 3(cont.)

1740	Dance Club	1:30 p.m. – 3:00 p.m.	To 05/22/17	Ginger Cain
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 05/15/17	Rebecca Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1818	DRAFT 055	6:00 p.m. – 8:00 p.m.		Karen Cook
1877	Campus Sheriff Deputy Training Session	2:30 p.m. – 4:00 p.m.		Deputy Russell

Tuesday, April 4

431	CSEA Negotiations	12:30 p.m. – 4:00 p.m.		Karen Mitchell
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
611	CSEA Negotiations	12:00 p.m. – 4:00 p.m.		Sandra Therrien
611	S-P Office Meeting	4:00 p.m. – 5:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Intermediate Incident Command System, Part 4	8:00 a.m. – 12:00 p.m.	<i>See JJ for setup</i>	Laura Convento
Honeychurch Boardroom	Bid Opening	12:30 p.m. – 2:00 p.m.	<i>2 tables/2 chairs, chairs setup audience style</i>	Laura Scott
712	Online English 004 Study Session	1:30 p.m. – 3:00 p.m.		Joshua Scott
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
743	Class Exercise	12:00 p.m. – 2:15p.m.		Lisa Giambastiani
804	UMOJA	1:00 p.m. – 3:00 p.m.		Tasha Smith
812	Financial Aid – ‘Smart Borrower’ Workshop	9:30 a.m. – 11:00 a.m.	<i>Workshop 10-11a.m.</i>	Tracy Hale
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 3:00 p.m.		Dena Hudson
1400 Lobby	HHREC Outreach for Covered California	10:00 a.m. – 2:00 p.m.	<i>2 tables/4 chairs between restrooms</i>	Dena Hudson
1400 Lobby	Foundation of California Community Colleges	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between vending machine/ATM</i>	Dena Hudson
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Baseball Field	Napa Valley College vs SCC Baseball	2:30 p.m. – 6:30 p.m.	<i>Prep field</i>	Scott Stover
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter ‘Tony’ Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook
Vacaville Center – Lobby	Student Health Center – Nurse Outreach	2:45 p.m. – 6:00 p.m.	<i>1 table/ 2 chairs</i>	Regina Huerls-Washington
Vacaville Center – Lobby	Financial Aid Awareness Week	11:00 a.m. – 1:00 p.m.	<i>3 tables/6 chairs</i>	Tracy Hale
Vacaville Center – 215	Financial Educators Network	6:30 p.m. – 9:30 p.m.	<i>The need access to smart room equipment</i>	John McFadden
Vallejo Center – Lobby	Annual Health & Community Resource Faire	10:00 a.m. – 1:00 p.m.	<i>10 tables/20 chairs-setup the evening before</i>	Regina Huerls-Washington

Wednesday, April 5

103	English Class	9:00 a.m. – 11:30 p.m.		Lisa Giambastiani
103	ENGL 001	12:00 p.m. – 2:00 p.m.		Sarah McKinnon
103	Punctuation: Fragments, Run-ons & Common Splices	12:00 p.m. – 1:00 p.m.		George Olgin

Wednesday, April 5(cont.)

103	Exam Prep	1:00 p.m. – 2:00 p.m.		Mary Gumlia
103	Overcoming Test Taking Anxiety	2:00 p.m. – 3:00 p.m.		Mary Gumlia
308	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/24/17	Kiran Kaur
414	Research & Planning	1:30 p.m. – 3:00 p.m.		Pei-Lin Van't Hul
414	CSEA E-Board Meeting	3:00 p.m. – 4:30 p.m.		Janet Schwartz
431	Financial Aid Awareness Week	10:30 a.m. – 1:30 p.m.		Tracy Hale
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
503	Journalism Class	2:30 p.m. – 3:45 p.m.		Samanda Dorger
Honeychurch Boardroom	Management Meeting	9:00 a.m. – 12:00 p.m.	<i>Large w/20 chairs</i> To 04/26/17	Sandra Therrien
Honeychurch Boardroom	Bid Opening	12:30 p.m. – 2:00 p.m.	<i>2 tables/2 chairs, chairs setup audience style</i>	Laura Scott
Honeychurch Boardroom	Fiscal Advisory Committee	2:00 p.m. – 4:00 p.m.	<i>Large w/20 chairs</i>	Laura Convento
Honeychurch Boardroom	Board Room Setup	5:00 p.m. – 6:00 p.m.	<i>Chairs setup audience style</i>	Sandra Therrien
Honeychurch Boardroom	Governing Board Meeting	6:30 P.m. – 9:30 p.m.		Sandra Therrien
902	Assessment Committee Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
Clock Tower	Blood Drive	10:00 a.m. – 3:00 p.m.	<i>Bloodmobile will park between 1700/Clock Tower</i>	Dena Hudson
1400 Lobby	Select Staffing – Job Recruitment	10:00 a.m. – 12:00 p.m.	<i>1 table/2 chairs between ATM & vending machine</i>	Dena Hudson
1400 Lobby	Open Mic	11:00 a.m. – 1:30 p.m.	<i>1 table between men's restroom & cafeteria</i>	Dena Hudson
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17	Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17	Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 2:30 p.m.	To 05/24/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1881	3D Printer Workshop	4:00 p.m. – 5:00 p.m.		Karen Cook
Vallejo Center – 125	COUN 005 – Online Assessment Test	7:00 p.m. – 9:00 p.m.		Joan Wallace

Thursday, April 6

103	ENGL 001	10:00 a.m. – 12:00 p.m.		Sarah McKinnon
103	Nursing	12:30 p.m. – 3:00 p.m.		Glenn Burgess
103	Student Success Workshop	3:00 p.m. – 5:00 p.m.		Terri Pearson-Bloom
103A	Nursing	9:00 a.m. – 3:30 p.m.		Glenn Burgess
431	Access SEP for Counseling/Research & Planning	8:30 a.m. – 10:00 a.m.	<i>Open @ 8:30a.m.</i>	Rebecca LaCount
431	CTA Negotiations	2:30 p.m. – 5:30 p.m.		Karen Mitchell
444	Financial Aid "Smart Borrower" Workshop	5:30 p.m. – 7:00 p.m.	<i>Workshop 6-7p.m.</i>	Tracy Hale
445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17	Patrick Grant
506	Accounting Tutoring	5:30 p.m. – 9:30 p.m.	To 05/11/17	Erica Beam
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.		Laura Convento

Thursday, April 6(cont.)

611	CTA Negotiations	2:30 p.m. – 5:00 p.m.		Sandra Therrien
Honeychurch Boardroom	Nursing Review Session	12:00 p.m. – 4:00 p.m.	<i>Classroom style to seat 45 people</i>	Janet Schwartz
701	Math & Science Meeting	1:00 p.m. – 2:00 p.m.		Amy Meachum
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17	Shelia Smith
743	Class Exercise	12:00 p.m. – 2:15p.m.		Lisa Giambastiani
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17	David Lara
902	PDFC Committee Meeting	3:30 p.m. – 5:00 p.m.		LaNae Jaimez
1421	ICC Meeting	12:30 p.m. – 1:30 p.m.		Dena Hudson
1400 Lobby	Student Health Center-Health Education Table	12:00 p.m. – 2:15 p.m.	<i>1 table/2 chairs between Pepsi & ATM</i>	Regina Huerls-Washington
Back half Café/Studio G	Cabaret Performance	5:00 p.m. – 11:00 p.m.	<i>Showtime 7:30p.m.</i>	Christine Mani
1738	Office Hours	11:15 a.m. – 11:30 a.m.	To 05/11/17	Kurt Roggli
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter "Tony" Zitko
Vacaville Center – 118	Startup Workshop	6:00 p.m. – 9:00 p.m.	To 04/20/17	SBDC Advisors
Vacaville Center – 140	Nursing Info Workshop	5:30 p.m. – 7:00 p.m.		Glenn Burgess
Vacaville Center – 215	Financial Educators Network	6:30 p.m. – 9:30 p.m.	<i>The need access to smart room equipment</i>	John McFadden
Vallejo Center – Lobby	Financial Aid Awareness Week	11:00 a.m. – 1:00 p.m.	<i>3 tables/6 chairs</i>	Tracy Hale
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert

Friday, April 7

103	Nursing 2 nd Year	9:00 a.m. – 12:00 p.m.		Janet Schwartz
135	Basic Skills Committee Meeting	12:00 p.m. – 1:30 p.m.		Joshua Scott
305	ECHS Science Lab	12:30 p.m. – 3:00 p.m.	To 05/25/17	ECHS Instructor
414	Admissions & Records Meeting	2:30 p.m. – 4:00 p.m.	To 04/21/17	Shannon Beckham
502	Typing Test Certificates	10:30 a.m. – 3:30 p.m.	<i>Photo ID required</i> To 04/07/17	Pat Ceja
503	CTE Division Meeting	9:30 a.m. – 12:00 p.m.		Sal Abbate
611	S-P Office Meeting	9:00 a.m. – 12:00 p.m.		Sandra Therrien
611	2 nd Level Interviews	1:00 p.m. – 5:00 p.m.		Tracy Vest
Honeychurch Boardroom	Deans Meeting	1:30 p.m. – 3:00 p.m.		Sandra Therrien
710	French Club Meeting	1:00 p.m. – 2:00 p.m.	To 05/05/17	Lorna Marlow-Munoz
801	The Human Collective	11:30 a.m. – 2:00 p.m.		Saki Cabrera
1421	PTK Meeting	12:30 p.m. – 2:00 p.m.		Dena Hudson
Back half Café/Studio G	Cabaret Performance	5:00 p.m. – 11:00 p.m.	<i>Showtime 7:30p.m.</i>	Christine Mani
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
Vacaville Center – 140, 232	Speech Practice	2:30 p.m. – 5:00 p.m.	To 05/25/17	Janene Whitesell
Vacaville Center – 208	Assessment Testing	1:00 p.m. – 3:00 p.m.	To 05/19/17	Jenny Gonzalez

307	BIO 014
444	WATR 120
1000	Hort. Club
1303	ART 016
Back half Café/Studio G	Cabaret Performance
Gym	Volleyball Clinic
Baseball Field	Napa Valley College vs SCC Baseball
1860	THEA 024
Vacaville Center – 133	HIST 017
Vacaville Center – 208	ENGL 001
Vacaville Center – 212	PHIL 001
Vacaville Center – 214	COMM 001
Vacaville Center – 215	ENGL 002
Vacaville Center – 218	SPAN 031
Vallejo Center – 122	Sonoma State – Intro to Portfolio
Vallejo Center – 122	Sonoma State – Portfolio Evaluation

Saturday, April 8

9:00 a.m. – 11:50 a.m.
 9:00 a.m. – 10:50 a.m.
 8:00 a.m. – 5:00 p.m.
 9:30 a.m. – 3:20 p.m.
 5:00 p.m. – 11:00 p.m.
 7:00 a.m. – 6:00 p.m.
 1:00 p.m. – 5:00 p.m.
 6:00 p.m. – 9:50 p.m.
 9:00 a.m. – 11:50 a.m.
 8:00 a.m. – 11:50 a.m.
 9:00 a.m. – 11:50 a.m.
 9:00 a.m. – 11:50 a.m.
 8:00 a.m. – 11:50 a.m.
 9:00 a.m. – 11:50 a.m.
 1:00 p.m. – 2:00 p.m.
 2:00 p.m. – 5:00 p.m.

To 05/25/17
 To 05/25/17

To 05/25/17

Showtime 7:30p.m.
2 hrs custodial for cleanup
Prep field

To 04/08/17
 To 05/25/17
 To 05/25/17
 To 05/25/17
 To 05/25/17
 To 05/25/17

Maria Magsaysay
 Steven Dominguez
 Sandra Diehl
 Kate Delos
 Christine Mani
 Darla Williams
 Scott Stover
 Christine Mani
 Christopher Collins
 Carlene Coury
 Stephen Orr
 John Perez
 Elizabeth Eckford
 Eusebio Rodriguez
 Prof. Churchill
 Prof. Churchill

1000	Hort. Club
Gym	Spring Dynamic Player Development Clinic

Sunday, April 9

8:00 a.m. – 5:00 p.m.
 12:00 p.m. – 5:00 p.m.

Sandra Diehl
 M. Borchert/J Nagle